

— PAC7 at JALT2008 —

34th Annual International Conference on Language Teaching and Learning & Educational Materials Expo

Shared Identities: Our Interweaving Threads

31 October – 3 November, 2008
National Olympics Memorial Youth Center
Tokyo, Japan

Call for Presentations

Deadline for submissions: Friday 25 April, 2008

Our JALT2008 International Conference promises to be a very special event for language learners and educators alike. It will not only mark the 34th annual JALT conference but also the 7th joint conference of the Pan Asian Consortium (PAC) as well as the 6th Asian Youth Forum (AYF). We are pleased to be hosting PAC members from ThaiTESOL (Thailand), KOTESOL (Korea), ETA-ROC (Taiwan), FEELTA (Russian Far East), ELLTAS (Singapore), and PALT (Philippines) as well as many visiting young people from across Asia who will be participating in the Asian Youth Forum.

The conference theme, *Shared Identities: Our Interweaving Threads*, reflects the international focus of the conference. It also refers to the important interrelationships between learners and teachers, languages and cultures, communities and nations, as well as the connections between thought and language, interdisciplinary studies, elementary and secondary education, oral and written communication, theory and research, and much more. We are looking forward to a productive conference sharing ideas, issues, and concerns which face language learners and teachers throughout Asia today. The presentations by members of JALT, ThaiTESOL, KOTESOL, ETA-ROC, FEELTA, ELLTAS, and PALT will focus on content areas currently in the forefront of dialogues in these respective organizations. We are also pleased to have the added perspective of our future educators through the discussions and presentations of participants in the concurrent Asian Youth Forum.

Through the collaborative efforts of presenters and participants from diverse language and cultural backgrounds, everyone will benefit in a multitude of ways. This interweaving of ideas from our many unique experiences, our cultural and linguistic backgrounds, and our different teaching and learning situations will produce a spectacularly colorful tapestry of shared ideas to take back to our homes and educational institutions. May the 34th International JALT Conference also strengthen the ongoing sharing of ideas and interweaving of our lives with our colleagues and friends in PAC. We look forward to your participation.

—Caroline Latham & Alan Mackenzie, JALT2008 Conference Chairs

The Japan Association for Language Teaching

JALT is a professional organization dedicated to the improvement of language learning and teaching in Japan: a vehicle for the exchange of ideas and techniques and a means of keeping abreast of new developments in a rapidly changing field. JALT, formed in 1976, is the Japan affiliate of International TESOL (Teachers of English to Speakers of Other Languages) and a partner of IATEFL (The International Association of Teachers of English as a Foreign Language).

Schedule

Friday, 31 October is a preparation day. There will be Technology and Teaching Workshops aimed at helping teachers develop their computer related skills in the afternoon, and some workshops sponsored by JALT's Associate Members and international affiliates in the early evening. Saturday, Sunday, and Monday (1-3 November) will have a wide range of presentations, workshops, and symposia. The final afternoon (Monday) will be devoted to more workshops sponsored by JALT's Associate Members and international affiliates.

Here is a preliminary outline of the schedule (subject to change without notice):

Friday 31 Oct	Saturday 1 Nov	Sunday 2 Nov	Monday 3 Nov
<ul style="list-style-type: none">• Set-up• Technology and Teaching workshops• Featured speaker workshops• Early registration	<ul style="list-style-type: none">• Opening ceremony• 1st Plenary• Domestic Forum• SIG meetings	<ul style="list-style-type: none">• 2nd Plenary• International forums• Concurrent presentations• Executive Board Meeting (EBM)• Ordinary General Meeting (OGM)	<ul style="list-style-type: none">• Concurrent presentations• 3rd Plenary• Closing ceremony• Featured speaker workshops

Join Us!

All Chapter and SIG program chairs and interested JALT members are invited to join in planning the conference together, especially if you are based in the Tokyo area. We always need another pair of hands and another point of view. Contact the conference committee <programs@jalt.org> if you would like to take part or talk to any member of the conference team about what is involved.

Procedure

Vetted or Unvetted Presentation Proposals?

There are two types of presentation proposals: vetted and unvetted. Most sessions at the conference are vetted. Unvetted proposals are those that are guaranteed inclusion in the conference program because of contracts with Associate Members and affiliate organizations, or proposals from SIGs, Chapters, and other parts of JALT for meetings and forums. Unvetted proposals follow slightly different procedures, which can be found online at <jalt.org/conference/submit/unvetted/>.

All proposals, both vetted and unvetted, will be reviewed by the Program Committee.

Notification of acceptance or rejection of a proposal will be sent by email no later than 31 July.

Notes:

- The vetting procedure is completely anonymous. Only proposals completed according to the guidelines, received on or before the deadline, will be reviewed.
- Proposals for longer forums and special events (excluding SIG forums) will be entertained by the Program Committee only under special circumstances. Brief descriptions of proposals for special events should be sent to <programs@jalt.org>.

Submitting a Vetted Proposal

Please follow the steps below to ensure your vetted submission is received in its complete and correct form.

Important: Emailed, mailed, or faxed proposals will NOT be accepted.

1. Titles must be no longer than 50 characters, including spaces. Titles may be in English or in the language of the presentation.
2. Prepare a summary (maximum of 75 words or 150 Japanese characters) and an abstract (150-250 words or 300-500 Japanese characters). Following the steps below will help ensure your submission is received properly:
 - If possible, use a word processor or text editor other than Microsoft Word to write your submission. Microsoft Word introduces various text encodings that cause compatibility issues with the online database, and may result in unwanted characters appearing in your submission.
 - Plain text only. Don't format your document with tabs, bold text, bullet marks, or multiple line breaks between paragraphs. All formatting will be stripped when the document is submitted to the database and sent to the reading committee.
 - Use straight quotes and apostrophes, not curly quotes (" " are straight; " ” are curly).
 - Use only a single space after punctuation such as periods, not double spaces.
3. Go to the JALT2008 submissions webpage at:

<jalt.org/conference/submit>

4. Enter all your submission details following the on-screen instructions. Once complete, submit your summary and abstract. **DO NOT SEND BY EMAIL.** Only website submissions will be accepted.
5. As all correspondence from the Program Committee regarding your submission will be via email, please ensure you enter a correct working email address! Also, be sure to notify the program team of any changes in your contact address. If we cannot contact you via email, your submission will be dropped. Please note: Hotmail and Yahoo sometimes block legitimate mail due to their strict spam and junk mail policies. If you must use one of these services, please ensure the database mail address <conf-data@jalt.org> is entered in your whitelist or list of allowed mail recipients.
6. Once you submit your presentation, you will receive an automatic confirmation email message listing the details of your submission. In most cases this confirmation email will be sent within a few seconds of your submission. This email message is your receipt to show your submission has been received and entered in the conference database. **PLEASE KEEP A COPY** of this message in case of any queries or problems related to your submission. If you **DO NOT** receive a confirmation email message, please contact the database manager <conf-data@jalt.org> to check the status of your submission. In most cases, failure to receive confirmation mail means the presentation details were not submitted correctly.

Important Note

Errors in the submission process are entirely the responsibility of the submitter. In cases where the validity or legitimacy of a submission is in question, **a copy of the email receipt must be provided as proof of submission before the official deadline.**

応募手続きに不備があった場合、その責任はすべて応募者にあります。応募の有効性や妥当性に問題が生じた場合、正式に期限内に提出したことを証明するために、受理されたことを示すメールのコピーを提示してください。

Deadline

The deadline for vetted proposals is midnight, Friday, 25 April, 2008 Japan Standard Time. NO submissions will be accepted after this date.

Interest Areas

Presentation rooms at JALT2008 will be organized according to the interest areas below, which closely parallel JALT Special Interest Groups (SIGs). These are divided into two main sub-groups:

A. Learning/Teaching Contexts

1. College & University Education (CUE)
2. Conversation /Language School (EIKAIWA)
3. Junior/Senior High School (JSHS)
4. Teaching Children (TC) (Presentations will be included in JALT Junior)
5. Teaching Mature Learners (Lifelong Language Learning)
6. General (applicable to any, or at least a range of, teacher/learner populations)
7. Non-teaching content (for meetings and JALT business sessions)

B. Content Areas

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| 1. Administration, Management, & Employment Issues (PALE) | 13. Listening (LIS) |
| 2. Bilingualism (BIL) | 14. Materials Writing and Design (MW) |
| 3. Corpus (COR) | 15. Motivation (MOT) |
| 4. Culture (CUL) | 16. Pragmatics (PRAG) |
| 5. Elementary and Preschool (ELEM) | 17. Professional Development (PD) |
| 6. English for Specific Purposes (ESP) | 18. Pronunciation (PRON) |
| 7. Gender Awareness in Language Education (GALE) | 19. Reading (READ) |
| 8. Global Issues in Language Education (GILE) | 20. Sociolinguistics (SL) |
| 9. Japanese as a Second Language (JSL) | 21. Speaking/Communication (SC) |
| 10. Languages Other than English or Japanese (OLE) | 22. Study Abroad (SA) |
| 11. Language and Technology (CALL) | 23. Teacher Education (TED) |
| 12. Learner Development (LD) | 24. Testing and Evaluation (TEVAL) |
| | 25. Vocabulary (VOC) |
| | 26. Writing (WRIT) |
| | 27. Non-teaching area (for meetings and JALT business sessions) |

Presenters should indicate BOTH which learning/teaching context they are targeting AND which content area they feel the presentation best fits.

Formats

Choose the format that best suits the presentation that you want to make. If your submission is deemed inappropriate for the requested format, we may suggest an alternative. For example, you may be asked to form a panel with other presenters speaking on a similar topic, or you may be asked to change your planned presentation into a poster session.

a) Short Paper: (25 minutes)

A formal, presenter-centered lecture where ideas or research results concerning either theory or practice are presented and audience questions answered. Opportunities for audience participation are limited.

b) Workshop: (60 minutes)

Presenter(s) model activities, display materials, outline tasks, or introduce issues for discussion. Participants take an active part.

c) Long Paper: (60 minutes)

A limited number of long paper submissions will be accepted, depending on space available. Only those long papers rated highest in the selection process will be considered. Presenters may be asked to do a short paper instead.

d) Forum: (95 minutes)

Multiple presenters give presentations on a similar topic. A forum can also be convened as a roundtable discussion or a panel discussion.

e) Poster Session: (120 minutes)

Poster presentations with charts, graphs, illustrations, and summaries convey information quickly and effectively, without the formality of other types of presentations. Please note that audio-visual equipment cannot be used. Posters may be displayed for longer than the specified time, but presenters should be with their posters during the specified 2-hour period on the conference schedule in order to answer questions. Poster sessions allow the presenter to enjoy more one-to-one communication with conference participants.

f) Meeting: (60 minutes)

This format is unvetted and is restricted to JALT business and alumni meetings. No other requests for this format will be entertained.

Promotional Presentations

Will this session be promoting commercial teaching materials or systems, or other commercial services? Yes No

Language

Presentations may be delivered in any language although English and/or Japanese are used in the main. Due to text encoding problems with Japanese submissions, we ask that anyone submitting a Japanese-language presentation proposal contact the database manager at <conf-data@jalt.org> prior to making the submission for instructions on how to send the Japanese-language summary and abstract.

頭発表は、どの言語でも行うことができますが、主に英語か日本語が使用されています。日本語での応募にはテキストコード化の問題があるため、応募前にデータベース担当者<conf-data@jalt.org>に連絡し、日本語の要約や抜粋の送り方に関する指示を受けてください。

Handouts

All presenters are encouraged to provide bilingual handouts for their presentations at JALT2008. No onsite copying for presenters can be promised. JALT does not prepare copies for distribution at presentations. If you plan to distribute handouts, be sure to bring a sufficient number of copies with you (50 is usual). In addition, presenters will have the opportunity to upload handouts for all conference attendees to access. Details of this will be emailed to all presenters closer to the conference date. Following the conference a website <jalt.org/conference/handout-center> will be available for conference participants to download any and all handouts.

Equipment

Each room has a whiteboard and a presenter table. All other equipment incurs a charge for rental, delivery, pick-up, and insurance. **This charge must be paid for by the contact person listed in the database at the same time as the conference pre-registration fee.**

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|----------------|----------|---------------------|----------|
| • OHP | (¥2,000) | • VHS & monitor | (¥2,000) |
| • OHC (camera) | (¥2,000) | • DVD & monitor | (¥2,000) |
| • PC projector | (¥2,000) | • Audio (CD) player | (¥2,000) |

Any other equipment, including cassette players and computers, must be provided by the presenter.

Please choose your equipment carefully. **The final deadline for changes in equipment requests will be 10 September, 2008.** Changes to equipment requests after that date **will not be possible.**

Abstracts

Abstracts are evaluated by the Reading Committee to determine which vetted presentations are accepted. Each proposal is reviewed by three Reading Committee members. The Reading Committee sees only the titles and the abstracts.

Please make sure that:

1. Your abstract is between 150 and 250 words in English, 300 to 500 characters in Japanese, and that your title has a maximum of 50 characters and spaces total.
2. The presentation's purpose and point of view are clearly stated.
3. Supporting details and examples are included.
4. The best format (i.e., short paper, workshop, long paper, forum) has been selected.
5. The material outlined can be covered in the allotted time.
6. The contents have been carefully edited and proofread.
7. No name or information is included in the abstract that could be used to identify the speaker.

Short Summary

The short summary appears in the conference handbook. Short summaries help conference participants decide which presentations are the most appropriate to their interests. The short summary may be written in the language of the presentation.

In the short summary, include enough information to convey the main ideas of your presentation. Short summaries are limited to a maximum of 75 words and to 150 characters in Japanese. Short summaries will be edited for length and clarity. All information should be in complete sentences, and written in the third person future form: "The presenter will show..." rather than "I will show..." and "Participants will..." rather than "You will..."

From the Program Committee

Advice Regarding Submissions

JALT encourages broad participation and a wide range of viewpoints; however, time and space limitations make it impossible to accept all the proposals submitted. Major factors in the selection process include: clarity, appropriateness for the intended audience, relevance to the conference theme, quality of research, and indications that the presentations will be well prepared. The selection committee also tries to achieve a balance of topics and interests.

We do not accept submissions that are not directly related to language teaching or the professional development of language teachers. If you are uncertain whether your proposal meets the criteria, please contact the conference program chair <conf-program@jalt.org>.

Factors that strengthen:

- The topic and point of view are clearly stated.
- The format is appropriate to the topic.
- The material to be presented fits the time allotted.
- The presenter shows familiarity with current practice and/or research.
- The abstract is well written, carefully edited, and proofread.
- Proposals that are attuned to the conference theme will be reviewed more favorably.

The format of the proposal abstract should follow a clear three-step order: background introduction, problem addressed, and finally exactly what will be attended to in the presentation. Make very sure there is no doubt in the mind of the reviewer what the presentation will show, investigate, or discuss.

Factors that weaken:

- The abstract is too short.
- The abstract is too general and no details or examples are given.
- The title is obscure, inappropriate, or unrelated to the content.
- Elaborate equipment is needed.
- The abstract is carelessly written.
- Insufficient time would be available to present.

Limitation of number of presentations

There is no limit to the number of submissions a single person may make. However, presenters with multiple submissions will be limited to a maximum of one vetted presentation as main presenter so that as many people as possible may present at JALT2008. Participation in multiple presentations is permissible, as long as a single individual is not the main presenter in more than one presentation.

Registration

All presenters must pre-register for the conference. Failure of any presenter or co-presenter to pre-register will result in cancellation of the presentation. Pre-registration information is automatically sent to all presenters and JALT members. Nonmembers can request pre-registration materials in writing by post (JALT Central Office, Urban Edge Bldg 5F, 1-37-9 Taito, Taito-ku, Tokyo, 110-0016, Japan), email <jco@jalt.org>, or fax (03-3837-1631) from the JALT Central Office. We regret that financial assistance cannot be provided to presenters.

**Deadline for pre-registration:
10 September, 2008**

Publications

Presenters are encouraged to submit revisions of their presentation for possible publication in the *JALT Journal* or *The Language Teacher*, and articles based upon their presentations to the *JALT2008 Conference Proceedings* (see the *JALT2008 Conference Handbook* for details).

See you in Tokyo!!!

For more information:

<jalt.org/conference/>

To submit a proposal:

<jalt.org/conference/submit>